

Junior Division 2017-2018 Online Re-enrollment E-mail #1

April 2017

Dear Ailey School Junior Division Parents,

This is the first of THREE important e-mails you will be about how to retain your child's spot in the Junior Division Program. Re-enrollment for returning families begins on **June 7th** and ends on **June 21st**. Please keep in mind: **REGISTRATION + PAYMENT = RE-ENROLLMENT.**

Re-enrollment is a two-part, online process.

Re-enrollment starts with online registration and is ONLY complete upon receipt of online payment.

****Please read the following in its entirety. We recommend saving this email for future reference. Thank you.****

The Ailey School Junior Division Re-Enrollment Timeline

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| May 25th | <ul style="list-style-type: none"> ➤ Email 2 of 3 will be sent <ul style="list-style-type: none"> ▪ 2017-2018 Class assignment, schedule and tuition chart sent |
| June 5th | <ul style="list-style-type: none"> ➤ Email 3 of 3 will be sent <ul style="list-style-type: none"> ▪ Registration Log In with link to registration form sent |
| June 7th | ➤ Returning family re-enrollment period BEGINS |
| June 21st | <ul style="list-style-type: none"> ➤ Returning family re-enrollment period ENDS (Please be advised this is a hard deadline. Space is limited in levels 2B, 3, 4, and 5 and these classes may fill before the 'returning family' re-enrollment deadline. <i>Please be prepared to register early!</i>) |
| June 21st – July 17st | (AUDITIONS FOR NEW STUDENTS) JD SUMMER INTENSIVE Re-enrollment forms and payment will not be accepted during this period. |
| July 17th – August 25th | <ul style="list-style-type: none"> ➤ Newly accepted students AND returning students may enroll on a first-come, first-served basis <i>Space availability and payment discount options will be limited.</i> |

Information to Note for Re-enrollment:

- **Price Chart:** Please review the attached tuition price chart to plan for anticipated payment due in June.
- **Support for Re-enrollment:** During the month of May, the Junior Division staff is unable to respond to re-enrollment inquires, as we will be preparing for end of the year performances. Please reach out with questions during June 7th-21st, the period of re-enrollment.
- **Evaluations:** Evaluations will be mailed in July. Initially your child will receive a placement assignment. You may wonder, "Should I re-enroll if I have reservations about my child's level placement for 2017-18?" Level placement is determined by instructors and the Junior Division Director. During the first six weeks of classes, student placement is carefully assessed. If a change in placement is recommended by faculty, parents are notified. With

this in mind, we strongly advise you to register for your assigned level during the returning student enrollment period in order to reserve a space in the program and receive discounts. Concerns regarding level placement cannot be addressed prior to the start of the school year.

Kind Regards,

Junior Division Staff